

Introduction

The Trust Deed of your scheme allows members who are resigning, retiring, or being retrenched from the New Zealand Fire Service to remain members of the scheme.

The Trust Deed requires that the member must elect to remain a member of the scheme within one month of retirement, resignation or retrenchment.

Why remain a member ?

Some of the benefits available if you remain a member are:

- Your funds are invested by leading Investment managers
- Investment charges are at wholesale instead of retail rates
- Lower administration charges compared to retail scheme administration charges
- Accurate and timely investment advice
- Accurate and timely monitoring of the scheme's investments
- Asset allocation and investment decisions made by the Trustees of the scheme
- Your funds are on-call and available for withdrawal within a few working days
- Annual member statement and Trustees Annual Report posted to your home address
- 'Supernews' newsletter posted to your home address, regular communication by e-mail and access to the scheme's web site
- You are able to continue saving for your retirement.

What do I have to do to remain a member ?

If you are resigning, retiring or being retrenched you need to complete a 'Cessation Advice and Discharge' form.

On the form you need to complete the statement advising whether or not you wish to remain a member.

If you intend to leave the total of your resignation, retirement or retrenchment benefit in the scheme there is nothing further to complete.

If you intend to withdraw a portion of your benefit at this time you need to attach correspondence to the Trustees indicating your wishes.

Post the completed form to the Trustees at the address set out on the form or overleaf.

What happens next ?

Fire Service Payroll and two Trustees will complete your 'Cessation Advice and Discharge' form, and forward it to the Scheme Administrator.

You will be allocated a new membership number, and your benefit will be transferred to this new account.

From this time on you will be able to access your funds. In order to do this a withdrawal form will be sent to you, or you can request one from the Trustees at any of the addresses overleaf, alternatively you can download it from the Scheme's web site.

Withdrawals may then be requested direct from the Scheme Administrator, as set out on the withdrawal form.

What are the investment returns ?

Funds within the scheme in the name of a deferred member receive the same gross investment returns and net interest rate as all other funds held in the scheme.

There is only one annual net interest rate declared by the Trustees for the scheme each year.

Are there any costs ?

The administration costs and tax payable by the scheme for each financial year to 31 March are deducted from the scheme's gross investment returns.

Following that calculation the net interest rate is applied to all accounts, irrespective of their status, held within the scheme by all members.

The scheme makes no extra charge for investing funds within the scheme in the name of deferred members.

Other considerations

The following apply to deferred member's accounts:

- A minimum balance of \$ 2000.00 is required to be maintained in the deferred member's account at all times.
- Four withdrawals of funds per calendar year are free
- The fifth and subsequent withdrawal in a calendar year attracts a charge of \$ 52.56 per withdrawal
- Up to a maximum of four withdrawals per year to 31 March are regarded by the Inland Revenue Department as tax free in the hands of the deferred member. Individual members should however seek advice from a taxation adviser related to their personal circumstances prior to requesting withdrawals from the scheme.
- Voluntary contributions can be made to a deferred member's account. Such contributions may be paid by automatic payment from your bank account or by cheque. Contact the Trustees to receive the necessary details and forms.
- Interest credited to a deferred member's account, which remains open for the whole financial year to 31 March, is at the same rate as that credited to all other member's accounts. The interim interest rate that applies when a member closes their account does not apply where the member becomes a deferred member during the scheme's financial year.

How to contact the Trustees ?

Members wishing to remain a member after resigning, retiring, or being retrenched by the New

Zealand Fire Service or who require further information should use the following contacts:

The Secretary to the Trustees
PO Box 36287
Merivale
CHRISTCHURCH 8146.

Phone: 0-3-355 3499
Fax: 0-3-355 3499
Mobile: 021-653 499
E-mail: info@firesuper.co.nz
Internet: www.firesuper.co.nz

Require further information ?

For more information please refer to the scheme's current Investment Statement.

REMAINING A MEMBER OF THE SCHEME AFTER CEASING EMPLOYMENT WITH THE FIRE SERVICE

New Zealand Fire Service
Superannuation Scheme

December 2009