

Deposit your PCA Allowance into the scheme as a 'Voluntary contribution'

The Trustees have been advised by the New Zealand Fire Service that it is their intention to pay the PCA (Physical Competency Assessment) Annual Allowance to those who are entitled to it in the pay they will receive on 30 June for those who are paid fortnightly, or on 19 June 2010 for those who are paid monthly.

The Fire Service has asked the Trustees of the scheme if they would be prepared to assist in encouraging scheme Members to deposit this allowance into the scheme as a voluntary contribution.

The Trustees have agreed to take an active role in encouraging members to deposit their net PCA Allowance into the scheme as a voluntary contribution as in the past.

Enclosed with this SuperNews is:

- A copy of an authority to be completed and signed by the Member if the PCA Allowance is to be deposited into the scheme.
- A free post envelope to return the signed authority to the scheme Trustees.

Members are asked to consider depositing their net PCA Annual Allowance into the scheme direct from the New Zealand Fire Service payroll system.

The Fire Service has advised the net amounts of the PCA Annual Allowance that would be paid to the scheme for various Employees and they are set out in the enclosed 'Adjustment to Pay Deductions' form.

Should it be your wish that the Allowance is deposited to the New Zealand Fire Service Superannuation Scheme you are required to complete in full and sign the enclosed 'Adjustment to Pay Deductions' form' and return it in the enclosed free post envelope to reach the Trustees of the scheme not later than **Friday 11 June 2010**.

The time frame for the completion of the necessary administration pertaining to this matter is tight. Any 'Adjustment to Pay Deductions' forms' received after 11 June 2010 will be destroyed.

Members are advised that any authority given to the Trustees of the scheme on this occasion will apply to the payment of the Allowance in June 2010 only and will not apply to subsequent years. As well any authority given in the past cannot be utilised this year. A new pay deduction authority must be completed and sent to the Trustees as set out above.

Members are also advised that Fire Service Payroll are not permitted to deal with scheme Members direct

related to this matter as all changes to contributions to the scheme require written Trustee approval.

Members are further advised that voluntary contributions made to the scheme are not able to be withdrawn until the member becomes entitled to a benefit from the scheme.

Finally members are advised that a brochure titled 'Voluntary Contributions to the Scheme' is available for perusal at www.firesuper.co.nz by clicking on the 'Access Forms and Documents' link found at the homepage.

Members who require further information are asked to contact the Secretary to the Trustees at any of the addresses set out above.

Changes to contributions

Members are reminded that should they wish to alter their contributions to the scheme for any reason – such as reducing, starting or amending voluntary, or reducing or recommencing contributions – they must seek the written approval of the Trustees in advance.

The Payroll Manager at the Fire Service is not able to alter your contribution rates unless he has the written approval of the Trustees.

Members should also be aware that it is important to give the scheme sufficient lead-in time to process any contribution changes. Members are thanked for their help with this.

Changes to Member Investment Choice process

Members are given advance notification that from August 2010 they will be able to elect changes to their Choice options at any time of the year rather than just in September each year as has been the case in the past. This election will still be restricted to once a year whilst Trustees establish that the change produces no difficulties in its administration.

Further information will be sent to Members with the Trustee Annual Report for the year ended 31 March 2010 on or about 20 June 2010.

Borrowing against your funds

From time to time member's query whether they are able to borrow against the funds held on their behalf in the scheme.

The Trust Deed of the scheme states: 'No person being entitled to any interest in any benefit payable under the scheme shall assign, charge, alienate or borrow against the security of any such benefit.'

Keeping in touch

Any Member who currently does not receive communication by e-mail from the scheme and who wishes to do so from now on should send an e-mail to the e-mail address set out on the front page of this **SuperNews** stating this and setting out their current e-mail address in the message area.

You will then be added to the current listing of those Members who are able to receive up to date information from the scheme by e-mail.

The current **SuperNews** and archived copies of **SuperNews** are also available at the scheme's web site at www.firesuper.co.nz.

Member Statements by e-mail

Members of this scheme who have advised the scheme of their e-mail address are advised that investigations are under way with our Administrator to establish if your Member Statement for the year ended 31 March 2010 is able to be e-mailed to you this year.

Recent changes related to this process at Government level now permit using this method to communicate with members provided they have agreed by supplying their e-mail address to the Trustees.

At this stage because not all Members have given their authority to receive their member Statement by e-mail a hard copy will also be posted with the Trustee Annual Report as has been the case in the past.

Benefit payments

Members are reminded that in order to receive a benefit payment Part 1 of the scheme's 'Cessation Advice and Discharge' form must be completed in full and returned to the scheme at the address set out on the form.

In order to ensure there are no delays to the payment of your benefit, members are requested to ensure all sections of Part 1 of the form are completed and an encoded bank deposit slip is attached prior to sending it to the scheme.

Partly completed forms will be returned to the Member for completion.

Investment Mix at SuperFacts

Members were advised in SuperNews 96 that the investment mix at Super Facts was incorrect.

Our Administrators have now corrected this and the Trustees are pleased to be able to advise the investment mix at SuperFacts is now correct.



BARRY DENT

SCHEME SECRETARY